

2026-2027 BOARD OF DIRECTORS AT LARGE MEMBER APPLICATION

The MML Board of Directors conducts the affairs of the League between business meetings and general membership meetings and adopt the policies of the League. All terms are for one full year, commencing on July 1st.

The Board of Directors shall meet no less than 4 times throughout the Board year, unless it is determined that a meeting is deemed not necessary, due to the lack of action items requiring a board vote. A full listing of upcoming Board meetings will be provided to the Board of Directors, once elected to the Board position. Per the MML Bylaws, Board Members cannot have two consecutive absences from meetings of the Board thus depriving that body of essential regular participation. Failure to abide by this Bylaw will warrant a vacancy in the Board seat.

QUALIFICATIONS

Candidates for the At-Large position, in addition to being an elected official of a member municipality in good standing, must have served one full term on one of the three standing committees prior to serving on the Board of Directors.

APPLICATION DEADLINE

Complete applications must be submitted no later than **April 30, 2026 at 5:00 p.m.** Please send this packet and supporting documents including a resume and statement of interest to:

Felicia Banuelos

Director, Community Engagement and Executive Operations

feliciab@mdmunicipal.org.

APPLICATION PACKET MUST INCLUDE THE FOLLOWING

- Board Nomination Form
- Statement of Interest
- Resume
- Headshot (.png or .jpg)
- Conflict of Interest Form
- Code of Conduct Form

DATES OF INTEREST

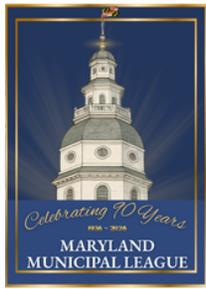
Nominations Open: Friday, February 27, 2026

Nominations Close: Thursday, April 30, 2026 (5:00 p.m. deadline)

Electronic Voting Opens: Friday, June 5, 2026

Electronic Voting Closes: Friday, June 12, 2026

Announcement of Board Election Winners: Tuesday, June 16, Closing Session



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APPLICANT INFORMATION

APPLICANT NAME:

MUNICIPALITY:

DISTRICT:

TITLE:

MAILING ADDRESS:

EMAIL ADDRESS:

PHONE NUMBER:

TERM END DATE:

EXPERIENCE

MML STANDING COMMITTEE SERVICE, INCLUDING DATES:

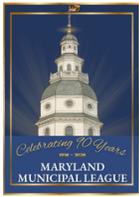
OTHER EXPERIENCE- PLEASE USE THIS SPACE TO NOTE PREVIOUS LEAGUE OR MUNICIPAL EXPERIENCE, AND OTHER RELEVANT PROFESSIONAL EXPERIENCE

WHY DO YOU WANT TO SERVE ON THE BOARD OF DIRECTORS?

All Board Members are expected to uphold the MML Board policies, Code of Conduct and support the Mission of MML.

SIGNATURE OF NOMINEE:

DATE:



I. Purpose

The purpose of this Conflict-of-Interest Policy is to protect the integrity and credibility of the Maryland Municipal League (the "League") and its decision-making processes by ensuring volunteer leadership act in the best interests of the organization and avoid any actual, potential, or perceived conflicts of interest.

II. Definition

A conflict of interest arises when a Board Member's personal, financial, professional, or other interests may compromise or appear to compromise their judgment, decisions, or actions on behalf of the League. Examples include:

- A leader or their immediate family has a financial interest in a contract, transaction, or decision made by the League.
- A leader serves as a director, officer, or employee of another organization that may benefit from a League decision.
- A leader receives gifts, favors, or services from a party doing business with the League.
- A leader votes in a way to secure a financial interest or benefit from a vote personally or professionally.

III. Duty to Disclose

Volunteer leaders must disclose any actual or potential conflict of interest to the President and CEO as soon as it arises, and prior to any Board discussion or decision related to the matter.

IV. Procedures

1. Determination of Conflict

- The MML Executive Committee (excluding the interested member) shall determine whether a conflict of interest exists.

2. Recusal from Discussion and Vote

- Any leader with a recognized conflict must not participate in discussion, attempt to influence, or vote on the matter.

3. Documentation

- The nature of the conflict, action and motion taken shall be recorded in the Executive Committee meeting minutes. The Executive Committee shall inform the Board of such determination and action. The Board shall retain the right to modify or reverse such determination and action and shall retain the ultimate enforcement authority with respect to the interpretation and application of this policy.

4. Violations

- If the Executive Committee has reasonable cause to believe a volunteer leader has failed to disclose an actual or potential conflict, the MML Board of Directors may take corrective action, up to and including removal from the volunteer leadership position by majority vote.

V. Annual Disclosure

Each volunteer leader shall annually sign the below Conflict-of-Interest Disclosure Form and update it as necessary during the year. A volunteer leader may not participate in meetings until a form has been received by League staff.

Conflict of Interest Disclosure Statement

I have read and understand the Conflict-of-Interest Policy of the Maryland Municipal League. I agree to comply with it and to promptly disclose any actual or potential conflicts.

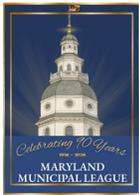
I have no conflicts to report.

Name: _____

I am disclosing the following potential conflicts:

Signature: _____

Date: _____



2026-2027

CODE OF CONDUCT AGREEMENT

The Maryland Municipal League (MML) is committed to fostering a professional, inclusive, and ethical environment in support of Maryland’s cities and towns. As a volunteer leader of MML, I recognize that I serve as a representative of the organization and agree to uphold the highest standards of integrity, respect, and service. By signing this form, I acknowledge that my primary roles as a MML Volunteer Leader are: (1), to contribute to executing the organization’s mission and governing the fulfillment of that mission; and (2), to carry out the functions of the office I serve as stated in the bylaws or affiliate handbook; and (3) recognize all decisions I will make is to serve in the best interest of full League membership.

1. Integrity & Ethical Conduct

- I will act honestly, fairly, and in the best interest of the League and the majority of its membership.
- I will avoid actual or perceived conflicts of interest and disclose any potential conflicts promptly to MML leadership for guidance.
- I will not use my position for personal gain or the benefit of any third party.

2. Professionalism & Respect

- I will treat all members, staff, partners, and the public with courtesy and respect.
- I will refrain from abusive, harassing, or discriminatory language or behavior of both staff and fellow colleagues.
- I will respect the role of staff in handling the administration and day-to-day operations of the League and recognize my service is separate and distinct from the role of the staff, who determine the means of policy implementation.

3. Confidentiality & Trust

- I will respect the confidentiality of League business and any sensitive information shared with me in my role.
- I will not disclose confidential information unless authorized or legally obligated to do so.

4. Accountability & Leadership

- I will actively participate in my leadership role and communicate openly with MML staff and fellow leaders.
- I will support the mission, goals, and values of MML and help maintain the reputation of the organization.
- I will abide by League bylaws, policies, and decisions, even when I may personally disagree.

5. Misuse of Organizational Resources

- I will not utilize organizational resources (including hard or digital assets or fiduciary accounts) for personal use at any time or for others personal use.
- I will report in writing any misuse known to me to both the MML CEO and Controller immediately.

6. Representation

- When speaking or posting publicly, I will ensure my communications reflect the values of MML.
- I will not speak or act on behalf of MML unless I am authorized to do so.
- I will avoid making statements that could harm the reputation of the League or its members.
- I will refrain from the use of artificial intelligence during any MML convenings including unlawfully recording as is stated in state code without express prior written submitted to the CEO and approved by the Executive Committee.

Acknowledgement & Signature

By signing below, I acknowledge that I have read and understand the Maryland Municipal League’s Volunteer Leader Code of Conduct. I agree to abide by this Code and understand that violations may result in removal from my volunteer leadership role or other corrective actions as deemed appropriate by MML Board of Directors.

Printed Name: _____

Representative Body: _____

Title/Role: _____

Signature: _____

Municipality (if applicable): _____

Date: _____